



Facility Usage Fees and Guidelines

TRAINING CENTER GUEST APPLICATION



Fee Structure

The rates are for a 24-hour period (i.e. Friday evening to Sunday afternoon is counted as 2 days). Cancellations made 14 days prior are refundable minus a \$50 service fee. Groups that do not attend on their reserved date and do not cancel their reservation 14 days prior to the reserved date are required to pay the full camp fee. Reservations should be in the Cape Fear Council Service Center a minimum of 14 days prior to the event.

Facility Fees

Custom packages can be provided upon request for groups of 10 persons or more

(Per 24 Hours)	# Requested	# Days	Group Rate	Total Fee
Conference Center includes Large Conference Room and Two (2) Training Rooms, and Kitchen			\$ 400.00	
Training Center Lodging			\$ 400.00	
Campfire Area			\$ 20.00	
Mountain Bike			\$ 15.00/ea.	
Canoes/Kayaks include life jacket & paddles *			\$ 15.00/ea.	
Shooting Sports Range**: <input type="checkbox"/> Rifle <input type="checkbox"/> Archery <input type="checkbox"/> Action Archery			\$ 150.00	
Sporting Clays Range**			\$ 300.00	
Climbing Tower per person, 1/2 Day ☺ (6 person minimum / 12 person maximum)			\$ 20.00	
C.O.P.E. Course per person, 1/2 Day (low only) ☺ (6 person minimum / 12 person maximum)			\$40.00	
C.O.P.E. Course per person, Full Day (high & low) ☺ (6 person minimum / 12 person maximum)			\$60.00	
C.O.P.E. Course per person, Weekend Package (high & low) ☺ (6 person minimum / 12 person maximum)			\$90.00	
Program Area (specify):			\$ 30.00	
Deposit (Deposit required for groups of 10 or more)			\$ 200.00	
Total Due:				\$

NOTE: ALL EQUIPMENT RENTED IS FOR USE ON THE CAPE FEAR SCOUT RESERVATION. NO EQUIPMENT IS AVAILABLE FOR OFF-SITE USE.

* Waterfront usage requires certified instructor

** Ranges include all equipment and certified instructor for up to 2 hours (based on availability).

PERMIT FOR FACILITIES USE / EQUIPMENT RENTAL

Review the following rules and regulations for use of facilities and equipment rental.

GENERAL

1. Reservations for camping at Cape Fear Scout Reservation can only be made with the Council Service Center, 110 Longstreet Drive in Wilmington. A minimum deposit of 50% of the total fee is required when the reservation is made. A reservation is tentative until the camp fee is paid in full. Tentative reservations can be replaced or removed by the Cape Fear Council at any time.
2. Refund Policy: Cancellations made 14 days prior are refundable minus a \$50 service fee. Groups that do not attend camp on their reserved date and do not cancel their reservation 14 days prior to the reserved date are required to pay the full camp fee.
3. Groups must provide adequate adult leadership (at least 2 adults).
4. Low impact camping is encouraged. You must pack out everything that you bring to camp, including trash. All vehicles are to remain on the roads or the parking areas—there are no vehicles allowed in the campsites.
5. **No pets, fireworks, firearms, illegal drugs or alcoholic beverages are allowed on camp property at any time.**
No smoking is allowed on camp property.

CHECK IN

1. **YOU MUST CHECK IN WITH THE RANGER UPON ARRIVAL!!** The Ranger will direct you to the your camping site.
2. Group should not arrive before 7:00 a.m. nor after 10:00 p.m.
3. Bring first aid kit and post a fireguard plan.
4. All vehicles must be parked in designated parking areas. No vehicles permitted in camping or activity areas.
5. Preserve camp beauty—Do not cut live trees or shrubs.
6. Check with Ranger concerning use of fires. Fires should never be left unattended. Cooking may be done by charcoal (depending on fire ban) or by liquid fueled stoves (propane or white gas).
7. Adult leadership must be in camp at all times. Each group of youth must have a minimum of two adult leaders.
8. No firearms, alcohol, illegal drugs or fireworks may be brought to camp.
9. All groups outside of the Cape Fear Council must fill out a Hold Harmless Agreement and provide proof of insurance.

CHECK OUT

1. Before you leave camp, you must check out with the Ranger. Leader should accompany Ranger for facilities inspection.
2. Return all rented equipment and facilities to original or improved condition.
3. Groups of 10 or more will be charged a non-refundable deposit of \$200.00.

Facilities Which Require Certifications (check program needs)

- Swimming & Boating**—The lakes are available. The group must provide an adult Water Safety Instructor who is BSA or Red Cross Certified and Council approved, at the time this reservation is submitted. The certified adult must bring current proof of their certification with them when they come to camp. The buddy system will be used at all times. All persons using boats or canoes must meet swimming qualifications and wear proper life jackets at all times while on the water.
- Shooting Sports Facilities**—Shooting Sports Ranges may be used. The group must provide BSA or NRA certified and Council approved, at the time this reservation is submitted. The certified Range Instructor must bring current proof of certification with them when they come to camp. Range Instructors may be available upon request. There are fees charged for the use and instruction of all ranges.
- Range Instructor Requested** (based on availability)
- Challenge Valley Climbing Tower, C.O.P.E. Course / Tango Tower** requires adults Certified as Course Director, Instructors and Staff. Course must be scheduled a minimum of 30 days in advance.

I, _____, representing _____
have read the above rules and regulations, and agree to abide by these rules. I hereby apply for use of the facilities at the Cape Fear Scout Reservation. Failure to abide by these rules will result in immediate removal.

DATE OF ARRIVAL _____ ESTIMATED TIME OF ARRIVAL _____

DATE OF DEPARTURE _____ ESTIMATED TIME OF DEPARTURE _____

NUMBER OF YOUTH _____ NUMBER OF ADULTS _____

PURPOSE OF ACTIVITY _____

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

EMAIL _____

FOR OFFICE USE ONLY
DATE RECEIVED
FEE RECEIVED
RECEIPT
This certifies that the group mentioned left the Reservation in satisfactory condition. The equipment used by the group was returned in good condition or satisfactory arrangements have been made for repair or replacement.
RANGER SIGNATURE
DATE
Revision: 8/5/07